

INFORMATION PACKET
Friday, January 28, 2022



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We are CASPER

Communication Accountability Stewardship Professionalism Efficiency Responsiveness

The Grid

A working draft of Council Meeting Agendas

February 1, 2022 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Pre-Meeting Start Time 5:15 p.m.					
Pre-Meeting: Muni Court Update					
Pre-Meeting: WyoStar II State Investment Pool					
Pre-Meeting: Investment Policy					
Approve Executive Session Minutes from Jan. 18					
Bright Spot - Random Acts of Kindness Proclamation (Chris Murray)					
Establish February 15, 2022 as the Public Hearing Date for Consideration of the Adoption of the Fiscal Year 2022 Budget Amendment #2.					
Public Hearing: Ordinance Amending Ward Boundaries		N	N		
Public Hearing: Consideration of New Resort Liquor License No. 1 Peachtree Hospitality Management, LLC d/b/a Hilton Garden Inn, Located at 1150 North Poplar.		N			N
Vacation, Replat, Subdivision Agreement and Zone Change for the Eagle Valley Addition. 3rd Reading			N		
Zone Change of 104 and 110 South Beverly Street, Described as Portions of Lots 13, 14 and a Vacated Strip of Former Beverly Street Right-of-Way, Block 2, Beverly Addition. 2nd reading			N		
Authorizing Acceptance of the Wyoming Office of Homeland Security Grant, in the Amount of \$20,000, for the Purchase of Equipment for Regional Response				C	
Authorizing Acceptance of the Wyoming Office of Homeland Security Grant, in the Amount of \$16,000, for the Purchase of Equipment for Regional Response				C	
Authorizing Acceptance of the Wyoming Office of Homeland Security Grant, in the Amount of \$91,926, for the Purchase of Equipment for Regional Response				C	
Ratifying the Establishment and Funding of WyoStar and WyoStar II Local Investment Pool Accounts and Authorize the Treasurer to Transfer Funds to these Accounts Based on the Recommendations of the Investment Advisory				C	
Authorizing a Transportation Alternatives Program Agreement with the Wyoming Department of Transportation in the Amount of \$400,000, for the College Drive Multi-Use Pathway, Project No. 21-024.				C	
Authorizing a Contract for Professional Services with JKC Engineering, in an Amount not to Exceed \$40,800, for the 2022 Casper Regional Landfill Survey, Project No. 22-001.				C	
Amend the City of Casper Statement of Investment Policy.					C
Authorizing the Purchase of One (1) New Pneumatic Roller from Power Equipment, Casper, Wyoming, in the Total Amount of \$96,252, Before Trade, for Use by the Streets Division of the Public Services Department.					C
Authorizing the Purchase of One (1) New 4x4 Pickup Truck with 5.5' Bed, from Greinder Ford, Casper, Wyoming, in the Total Amount of \$31,864, Before Trade, for Use by the Solid Waste Division of the Public Services Department.					C

February 1, 2022 (continued) Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Authorizing the Purchase of One (1) New Truck Chassis, from CMI Teco, Casper, Wyoming, in the Total Amount of \$99,503, Before Trade, for Use by the Solid Waste Division of the Public Services Department.					C
Rejecting all Bids Received for the Casper Regional Landfill Leachate Collection & Control System Structure Enclosures, Project No. 19-061.					C
Acknowledging Receipt of Financial Interest Disclosures from City Officials with Public Fund Investment Responsibility.					C
Declaring an Inventory Surplus of 975 Biohazard Bags in the City's Emergency COVID Supplies.					C
Authorizing \$148,639.89 Reduction of Debt Owed Accounts Receivable Balances, Aged from 2020, from Lease of 135 North Ash Street.					C
Executive Session - Security, Land, Personnel and Potential Litigation					

February 8, 2022 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
Community Promotions Process Changes	Direction Requested	4:35	30 min
Visit Casper Bus Partnership	Move Forward for Approval	5:05	30 min
Police Department Liquor Report	Information Only	5:35	30 min
Budget Amendment #2 Discussion (MEMO DUE)	Move Forward for Approval	6:05	30 min
Council Committee Assignments	Move Forward for Approval	6:35	30 min
Agenda Review		7:05	10 min
Legislative Review		7:15	10 min
Council Around the Table		7:25	10 min
Approximate Ending Time:			7:35

February 15, 2022 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Public Hearing: Fiscal Year 2022 Budget Amendment #2.		N		N	
Public Hearing: Annual Renewal of Liquor Licenses		N			N
Ordinance Amending Ward Boundaries - 2nd reading			N		
Zone Change of 104 and 110 South Beverly Street, Described as Portions of Lots 13, 14 and a Vacated Strip of Former Beverly Street Right-of-Way, Block 2, Beverly Addition. 3rd reading			N		
Vacation and Replat Creating Wolf Creek Ten Addition				C	
Authorizing the Purchase of One (1) 24 Passenger Bus from Creative Bus Sales, in the Amount of \$187,959, for Use in the City's Transit System.				C	

February 15, 2022 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Approval of Lease with Casper Soccer Club				C	
Bar Nunn Streetscape Revitalization Plan Contract Plan Approval				C	
Authorizing a Professional Services Contract for Hazardous Waste Disposal Services, Project No. 21-080, with Veolia ES Technical Solutions, L.L.C., in an Amount not to Exceed \$90,000.				C	
Authorizing the Appointment of One New Member, Kate Maxwell, to Fill an Open Position and the Reappointment of an Existing Member, Errol Miller, to the Central Wyoming Senior Services Board.					C

February 22, 2022 Councilmembers Absent:

Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up			4:30 5 min
City Inspectors Authority/Oversight of Licensed Contractors			4:35 40 min
FWC Management Agreement Renewal			5:15 30 min
I-25 & Center Street Follow-Up			5:45 30 min
Cemetery Resolution Revisions			6:15 30 min
Business Plan Discussion			6:45 30 min
Agenda Review			7:15 20 min
Legislative Review			7:35 20 min
Council Around the Table			7:55 20 min
			Approximate Ending Time: 8:15

March 1, 2022 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Ordinance Amending Ward Boundaries - 3rd reading			N		

March 8, 2022 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
		4:35	
Agenda Review			20 min
Legislative Review			20 min
Council Around the Table			20 min
			Approximate Ending Time:

Future Agenda Items

Council Items:

Item	Date	Estimated Time	Notes
Formation of Additional Advisory Committees			
Excessive Vehicle Storage in Yards			
Graffiti Abatement & Alternatives			
Parkway Parking			22-Mar-22
Safe Place Program Implementation & Resolution			
Non-discrimination Ordinance			
Code Enforcement - Municipal Code?			
Gambling Establishment Licensing/Enforcement?			
North Platte River Park No. 2 Subdivision			May
Handymen and Home Inspectors			

Staff Items:

Shipping Container Ordinance Update			
Project Safe			
Recreation Refunds			
Sign Code Revision			
Visit Casper Van			
Drug Court Update			
Updating Rooming of Hotels, Lodging in the City (materials received)			8-Mar
Council Pre-Meeting or Work Session Attendance (materials received)			8-Mar
Capital Budget			8-Mar
Downtown One-Way to Two-Way			8-Mar
10-Year Destination Plan			22-Mar

Potential Topics-- Council Thumbs to be Added:

Restructure of Community Promotions			
Handheld Device Use While Driving?			

Future Regular Council Meeting Items:

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Retreat Items:

Economic Development and City Building Strategy

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 	2	3	4	5
		6:00p -Council Meeting	11:30a -Drug Court (Engebretsen) 7:00p -Youth Empowerment (Pacheco)	7:00p -Youth Empowerment (Pacheco)		
6	7	8	9	10	11	12
4:30 p.m. - Casper Youth Council (Gamroth, Pacheco)	5:00 p.m. - CNFR (Freel, Cathey)	4:30p -Council Work Session	11:30a -DDA (Gamroth) 6:00p -Amoco Reuse JPB (Quest)	4:30p -Leisure Services Board (Engebretsen) 7:00p -Youth Empowerment (Pacheco)	11:30a -Chamber Coordination/ Infoshare (None)	
13	14	15	16	17	18	19
 OR  OR  	 8:30a -Historic Preservation (Engebretsen)	11:30a -Regional Water JPB (Cathey, Powell, Knell, Freel) 4:00p -Chamber of Commerce (Cathey, Freel) 6:00p -Council Meeting	7:00 a.m. - Annual Advance Casper breakfast and Elections. (Freel, Gamroth)	7:00a -Mayor/ Commissioner 11:00a -Housing Authority (Gamroth) 12:00p - Advance Casper Board (Freel, Gamroth) 4:00p -Contractors' Licensing Board (Knell) 5:30p - City County Board of Health (Freel) 7:00p -Youth Empowerment	3:00p -LGBTQ Advisory Committee (Freel, Pacheco)	
20	21	22	23	24	25	26
	President's Day City Offices CLOSED	11:30a -Travel & Tourism (Freel, Johnson) 4:30p -Council Work Session	7:00a -CPU Advisory Board (Cathey) 11:30p -NIC (None) 5:15p -CAP (None)	9:30a - EDJPB (Pacheco, Pollock) 11:30a - Disability Council (Pacheco) 7:00p -Youth Empowerment (Pacheco)		
27	28					
	12:30p -Senior Services (Engebretsen) 4:00p -OYD Advisory Committee (Pollock, Freel)					



[Box Office | Ford Wyoming Center](#)

Ford Wyoming Center Upcoming Events

- State High School Spirit Competition – January 28
- Butterfly Ball – January 29
- Boys & Girls Club Reverse Raffle – February 5
- Toughest Monster Trucks – February 12
- API Chili Cook-Off – February 19
- State High School Wrestling – February 25-26
- Casper Showdown – February 27
- State 1A-2A Basketball – March 3 -5
- An Officer and a Gentleman – March 6
- State 3A-4A Basketball – March 10-12

City of Casper Tree Removal Project Reporting

Project Name: CY Ave., WY-220 Tree Trimming/Removal Project
completed by ACRT (company hired by Rocky Mtn. Power to trim trees) and the City of Casper.

Location of Tree Removal(s): 1375 CY Ave. Boulevard

Number and Species of Trees to Remove: 4 Ash Tree removals, TRA ID 1764, 1766, 1769, 1770

Reasons for Removal: The 4 Ash trees will be removed due to the minimal number of structural branches remaining as a result of frequent pruning, storm damage, and Lilac Ash Borer presence. These trees pose risks to vehicle and pedestrian traffic on CY Ave., WY-220, the sidewalk south of the boulevard, and the parking lot south of the boulevard. ACRT, the contractor for Rocky Mountain Power, will also be conducting utility clearance pruning on the additional boulevard trees. This tree work was reviewed with City Council on December 14, 2021. The project was originally scheduled for later in December 2021, but has been delayed due to weather and other circumstances.

Dates/duration of Removal Work: Tree removals and pruning will begin Thursday, February 3, 2022 and be completed by Friday, February 5, 2022, weather permitting.

Associated Closures/impacts from Tree Work: ACRT and their contractor are responsible for traffic control.

Tree Replacement Plan: The Parks Division will plant new trees in the spring of 2022 in compliance with City code for spacing. The trees planted will be a variety of deciduous trees appropriate in size for power line clearance and healthy growth.

Supplemental Information: Information on Lilac Ash Borer can be found at:

- <https://extension.colostate.edu/docs/pubs/insect/05614.pdf>

January 27, 2022

To: Carter Napier and the City Council of Casper,

I am writing to address my concern, that there is not an ordinance requiring that Individuals shovel the sidewalks in front of their homes.

I walk my dogs daily in my neighborhood and I note that the people in my neighborhood, probably 60%, do not clear their sidewalks. This is a danger for myself and my animals, as well as others.

I feel that a city the size of Casper should have this type of ordinance, for our citizens.

I know that recently, an individual in a wheelchair voiced this same problem on the news. As a community, we should have an expectation of our citizens to display courtesy to others,

Thank you for your intense consideration of this matter.

Sincerely,



CITY OF CASPER LGBTQ ADVISORY COMMITTEE MEETING

Friday, November 19, 2021, 3:00 p.m.

Microsoft Teams Online

MINUTES

The meeting began at 3:00 p.m. with attendance by City of Casper staff member, Heidi Rood, Sergeant Tony Stedillie, Casper Police Department Liaison; and the following committee members: Athne Machdane, Christy Jourgensen, Darrell Wagner, Jill Felbeck-Jones, Kate Allen, and Riley Jourgensen

Others: Natrona County School District Representatives - Marie Puryear and Dirk Andrews

Absent: Mayor Freel, Councilman Pacheco, Caitlin Jonckers, David Anderson, Gage Williams, Grace Niemitalo, Kody Allen-Sambrano, and Shannon O'Quinn

Introduction

Brief re-introductions to the School District representatives joining the meeting.

Approve October 15, 2021, Meeting Minutes

Motion to approve October 15, 2021, minutes made by Jill Felbeck-Jones and seconded by Riley Jourgensen with no objections.

Proposed Non-Discrimination Ordinance

Athne Machdane and Kate Allen shared an update with the group that the sub-committee met with City Attorney, John Henley. The City Attorney offered an anti-hate crimes proposal in place of the non-discrimination ordinance. John indicated specific concern in the non-discrimination ordinance with regard to preemption and personal liability. The sub-committee felt the proposed anti-hate crime document seemed very separate from the proposed non-discrimination ordinance and the sub-committee agreed these are two different initiatives.

Kate recommended the sub-committee research news stories and how similar non-discrimination ordinances are implemented and used across the country. The group agreed to cancel the regularly scheduled meeting for December 17th and to allow that time to be used by the sub-committee as a work session.

Discussion with Natrona County School District

Marie Puryear and Dirk Andrews joined the meeting and would like to attend meetings ongoing. Darrell offered to contact Elaine at Casper College to extend an invitation to meetings.



Marie discussed training opportunities for consideration as she has been tasked with providing recommendations to the cabinet. Christy, Jill, Marie and Dirk will meet to discuss ideas to address how to easily built into courses for credit and how to market to draw interest.

Ongoing, Marie suggested the committee come up with a plan. For instance, if the committee could do one thing with the School District, what would that be? Then, what would be next, and finally what is the ultimate goal. Jill and Christy will meet to discuss ideas to present at the January meeting.

Safe Place Project

Sgt. Stedielle said he has had conversations with Dorian and provided two of CPD's policies regarding "Code of Ethics" and "Bias Based Policing".

Heidi Rood shared an update with the committee that the Police Chief is reviewing the documentation and what is specifically needed to move forward and then to make a recommendation based on that review.

Website Presence

Heidi verified with City staff that it is possible for a website presence on the City of Casper website. Email Heidi recommendations as to what the committee would like on the website, Heidi will then combine and bring back to the January meeting for discussion.

The meeting was adjourned at 3:52 p.m.

Next Meeting Date

January 21st

** December 17th meeting will be used as a work session for the non-discrimination sub-committee



PLEASE JOIN US FOR THE CASPER POLICE DEPARTMENT'S

2021

AWARD CEREMONY

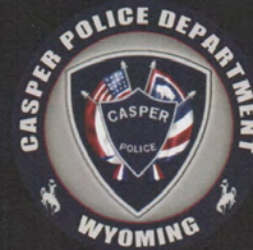
FEBRUARY 11, 2022
5:30PM
THE HALL ON ASH

Families are encouraged to attend. Light hors d'oeuvres to be served. Uniform not required.



Please RSVP by February 4
Contact Bev at 307-235-8225 or
bskovgard@casperwy.gov

If you are receiving an award, but cannot attend the ceremony, please notify Bev if you would like to have a representative accept your award.



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